RATE SHEET/AGREEMENT FOR CONSULTING SERVICES

Your One Stop Shop For Business & Contracting Consulting Support!

OFFERED SERVICES OVERVIEW

Business Consulting Services	Government Contracting Services
Business Formation Services (LLCs and Corporations)	GSA Schedule Services
Nonprofit Organization Establishment	8(a) Certification Services
Business Planning Services	Proposal Support Services
Bookkeeping Services	VOSB/SDVOSB & Hubzone Certification Services
Website Development Services	Other Basic Government Contracting Services

COMPANY POC:

Mr. Aaron C. Sams, PMP, MCM, USAF Vet.
President/Senior Consultant
Sams Contracting Consulting and Training LLC
4063 East Houston St
San Antonio TX 78220
Phone: 210-788-1034
Email: aaron@samsonestop.com
Web: www.samsonestop.com

CONSULTING RATE SHEET/AGREEMENT

BUSINESS SERVICES

_Business Coaching Call or Meeting: $250 (up to 2 hours)
_Half Day Training: $1,500 (4-5 hours)
_Full Day Training: $2,500 (7-8 Hours)
_LLC Establishment (With Tax ID# and Organization Documents – Includes State Filing Fee): $850
_Corporation Establishment (With Tax ID# and Organization Documents – Includes State Filing Fee): $1,000
_501c3 Non Profit (With Tax ID# and Organization Documents – Includes State Filing Fee): $2,500
_Amendments To LLCs: $500 (Includes State Filing Fee)
_Amendments To Corporations: $750 (Includes State Filing Fee)
_Business Plan Level I: $1,500 ($750 upon execution, $750 upon completion)
_Business Plan Level II: $2,500 ($1,250 upon execution, $1,250 upon completion)
_Business Plan Review and Update: $750
_Basic Website (no special features - up to 5 pages): $1,000 (price does not include domain & hosting)
_Intermediate Website (up to 15 pages): $2,500 (price does not include domain & hosting)
_Website Maintenance/Updates: $25/Hr
_Logo Design: $250
_Monthly or Quarterly Bookkeeping Services via Quickbooks: $50-$150/month
_Financial Statements (Profit & Loss Statements/Balance Sheets): $500/Yr

BASIC CONTRACTING SERVICES

_Contracting Consulting Coaching Call or Meeting: $250 (up to 2 hours)
_Half Day Training: $1,500 (4-5 hours)
_Full Day Training: $2,500 (7-8 Hours)
_Completion of Supply SA Application for local certification & VetHUB: $250
_Supply SA or VetHUBCertification Renewal: $150
_Completion of DBE Application for DBE certification: $750
_DBE Certification Renewal: $350
_New SAM Registration for Fed Gov't: $350
_SAM Registration Renewal: $150
_8(m) EDWOSB/WOSB Certification: $750
_Developed list of potential partners/mentors for teaming purposes: $350
_Developed list of target customers from local, municipal, state agencies: $350
_Capabilities Statement Development (Federal or Non-Federal): $250

ADVANCED CONTRACTING SERVICES

_New VOSB/SDVOSB Certification: $2,000
_VOSB/SDVOSB Renewal: $550

PROPOSAL WRITING SERVICES

_Proposal Review Level I: $350
_Proposal Review Level II: $550
_Proposal Review Level III: $750
_Proposal Development-Level I: $500-$750
_Proposal Development-Level II: $750-$1,000
_Proposal Development-Level III: $1,000-$1,500
_Proposal Development-Level IV: $1,500 -$2,000
_Proposal Development-Level V: $2,000 +

GSA SERVICES

_GSA Schedule Offer Guidance Through Submission: $5,000*
*Response To GSA Clarification Request: $550/response
*Conducting Negotiations w/GSA: $350
*Preparation of GSA Terms and Conditions Pricelist and FCP Upload: $550
_Turnkey GSA Schedule Development: $7,500*
_Basic GSA Schedule Maintenance Support: $250/month
_One Time Add/Remove Authorized Negotiators: $250
_One Time Emod To Update/Change Terms and Conditions: $550
_One Time Pricelist Revision & Upload: $550
_1-2 Hour GSA Ebuy, Marketing and Sales Reporting Training: $550
_Exercise Option Period Response: $550
_Emod To Escalate Rates Based On EPA: $1,700*
_Emod To Add New Products/Labor Categories To Existing SINs: $1,900*
_Emod To Add New SIN Categories w/New Products/Labor Categories: $1,750 + $550 Per SIN

8(a) SERVICES

_8(a) Application Review & Audit Prior To Submission (Initial Review): $975
_8(a) Application Review & Audit Prior To Submission (Subsequent Review): $375
_8(a) Initial Application (a la carte): $4,000*
_Social/Economic Disadvantage Narrative: $750
_8a Clarification Letter Response: $550/clarification response letter
_1010c Business Plan for 8(a) Program: $950
_Turnkey 8(a) Application Package (all al la carte services included): $6,000*
_8(a) Annual Review - $950

*Payment Terms:

- Invoice balances over $1k can be billed in installments
- Invoice balances under $1k will be due upon execution of the agreement

TOTAL INVOICE AMOUNT: _____

PERIOD OF PERFORMANCE:_____to_____

SIGNATURE

Client Company Name _____
POC Name/Title_____
Signature_____
Date_____

By signing this agreement the client acknowledges this contract is non-cancelable for any reason, and no refunds will be provided once the project has been initiated.

CREDIT CARD INFORMATION

Name on Card: _____
Card Number:_____
Card Expiration Date:_____
Billing Zip Code:_____
Card Security Code:_____

TERMS AND CONDITIONS

Confidential Information. The consultant agrees that any information received by the consultant during any furtherance of the consultant's obligations in accordance with this contract, which concerns the personal, financial or other affairs of the company will be treated by the consultant in full confidence and will not be revealed to any other party.

Liability. With regard to the services to be performed by the Consultant pursuant to the terms of this agreement, the Consultant shall not be liable to the Company, or to anyone who may claim any right due to any relationship with the Company, for any acts or omissions in the performance of services on the part of the Consultant or on the part of the agents or employees of the Consultant. The Company shall hold the Consultant free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from or growing out of the services rendered to the Company pursuant to the terms of this agreement or in any way connected with the rendering of services. Any disputes shall be addressed and coordinated through mediation at the Bexar County Dispute Resolution Center.

Independent Contractor. Both the company and the consultant agree that the consultant will act as an independent contractor in the performance of its duties under this contract. Accordingly, the consultant shall be responsible for payment of all taxes including Federal, State and local taxes arising out of the consultant's activities in accordance with this contract, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, & any other taxes or business license fees.